

SECURITY CLASSIFICATION

TRANSMITTAL OF MATERIAL

Acknowledge receipt of this material by executing and returning the below receipt.

☐ This transmittal may be downgraded to _____ upon removal of the enclosure(s).☒ This transmittal may be declassified upon removal of the enclosure(s).

TO Office of the DDA Central Intelligence Agency Rm 7D18 Headquarters Washington, DC 20305	FROM (Return Address) Dept of Defense Nat'l Security Agency ATTN: S021 9800 Savage Road Ft. Meade, MD 20755-6000	CONTROL NUMBER S021-056-86	INTERNAL PROCESSING ONLY NUMBER CONTRACT ARFCOS E. D. RECEIPT PROCESS WEIGHT NAME (S)
		PREPARATION DATE 2 December 1986	
		REMARKS	

Item No.	COPY OR SERIAL NUMBER	UNCLASSIFIED TITLE/DESCRIPTION OF ITEM	CLASS OF ITEM (Abbreviated)	L2 USE ONLY
1	Chapter XIV	Congressional Budget Justification Book, Chapter XIV, 14 pages	S-NF	
-----NOTHING FOLLOWS-----				

PREPARED BY: NAME (Typed or Printed)

ORG.

PHONE

SIGNATURE (Indicates certification that addressee is cleared)

~~SECRET~~

INSTRUCTIONS

1. **UNWRAPPED** Material, form A1295 receipt will be prepared in triplicate by the originator of any unwrapped classified correspondence. (One to be retained by the originator and two copies are to be forwarded with material.)
2. **PREWRAPPED** Material, form A1295 receipt will be prepared in duplicate by the originator of any prewrapped classified correspondence. (One to be included in the first wrap and one to be retained by originator.)
3. The classification will be stamped at the top and bottom of the transmittal portion of the form in the appropriate block. Caveats should be stamped in lower classification block above perforation. Code-word information will never appear on the transmittal.
4. Add a control/receipt number to the "Control" block. Complete "From" block.
5. Number each line item.
6. Give an unclassified description of material in the "Title/Description" block and state the classification of the material in the classification block.
7. Include originating element organization designator in the "Prepared By" block at the bottom of the form. Also repeat assigned "Control/Receipt Number" on receipt portion.
8. If contractor material is involved which requires L221 control, furnish one additional copy of A1295 to L221.
9. Type complete address in "To" block.
10. Type or print name of individual preparing form and sign the "Signature" block in ink.

(Additional instructions covering marking letters of transmittal are provided in Chapter II, para 35.b., Classification Manual 123-2.)